Chief, Administrative Service

5 March 1952

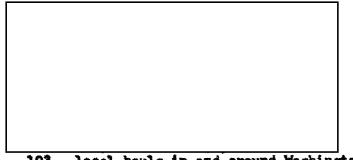
Chief, Transportation Division

Monthly Report of Transportation Astivities - February 1952

The following report of activities of the Transportation Division during the month of February is submitted pursuant to your request.

1. Truck Operations:

The fellowing truck operations were performed during the month:



local hauls in and around Washington 193

2. Que Building Motor Pool Operations:

615 Total trips made

30.7 average number of trips per day

total miles operated

513.4 average miles per day

4.9 average number of cars in pool per day

16.6 average miles per trip

28.5 average time per trip

Comparison of total trips, total miles operated and average miles operated per day for the past three months:

	TOTAL MILES	TOTAL TRIPS	AVERAGE MILES PER DAY
December January	8,091 10,768	6 8 5 9 5 3	449.5 489.4
February	10,269	615	51.3.4

During the month the shuttle service between CIA buildings and the Pentagon carried a total of 21,399 passengers, and average of 1070 per day.

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3.	Following is a report of the activities of the	ne Ga	rage:
	During the month nine (9) vehicles wer tuned, etc., on the "Rotation" plan.	e completely	checked
	Repair Jobs *Labor Parts	- \$841.25 - 886.06	- 38
	Repair Jobs Performed Outside Labor Parts	- \$ 64.00 - 142.80	- 10
	Maintenance Work *Labor Parts	- \$1,375,50 - 28,60	- 74

*Work performed by Mechanics

Maintenance Work (Performed by Mechanic's Helpers)

Cars	Weshed		200
Cars	Lubricated	1000	11'
Othe	r Service Jobs	-	110

The total value of labor performed by the Mechanics in the garage during the month was \$2216.75, compared with their salaries of \$858.75, indicating a saving of \$1,358.00. The value of labor performed by the Mechanic's Helpers was \$1,233.65, compared with salaries of \$916.64, indicating a saving of \$317.01, an everall saving of \$1,675.01 for the month.

During the month the Transportation Division hauled 2,159 cases, total weight 25X1 363,147 pounds to the various ports and air terminals for export shipment.

- 4. Fifty-two passenger cars operated 56,780 miles; thirty-three (33) trucks operated 30,884 miles; while six (6) buses operated 11,246 miles, a grand total of 98,910.
- 5. Volume of work and flow of personnel through the Shipping Branch of the Transportation Division was as follows:

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Rail Reservations Airline Reservations S.S. Reservations Hotel Reservations Foreign Travelers Domestic Travelers Trans. Requests 25X1

25X1A9A

25X1

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cc: Trans.Div.(3)